



## Registration Form / Commission Contract

Name \_\_\_\_\_  
(hereinafter referred to as: 'artist')

Profession (artistic) \_\_\_\_\_

Address \_\_\_\_\_

Postcode + town/city \_\_\_\_\_

Email \_\_\_\_\_

Phone number \_\_\_\_\_

Sex + date of birth M / F \_\_\_\_ - \_\_\_\_ - \_\_\_\_

Citizen Service Number \_\_\_\_\_

Account Number (IBAN) \_\_\_\_\_

Do you wish to use the Small Payment Rule (KVR)?	Yes	No
If so, for what amount? (max. € 163.00)	€ _____	

Yes, create an online account for me so that future payrolling agreements can also be arranged quickly and easily via MEProductions.

### Artist and MEProductions (hereinafter referred to as MEP) agree as follows:

1. **Considerations**
  - 1.1 MEP's business includes payrolling with regard to commission contracts in the cultural sector.
  - 1.2 There is no employment relationship between artist and MEP. An employment contract under civil law is never involved. MEP collects and payrolls only the all-in fee (i.e. including social security charges and income tax).
2. **Commissioning and offer**
  - 2.1 Artist hereby commissions MEP to perform invoicing, collection and payrolling with regard to all current and future work relationships between clients and artist on behalf of him/her, with effect from the date of this agreement.
3. **Term**
  - 3.1 This payrolling agreement is valid for a fixed term.
  - 3.2 Both artist and MEP are at all times entitled to terminate the contract.
4. **Small Payment Rule (KVR)**
  - 4.1 By signing this agreement, the artist agrees to the agreement, from commissioning to the payrolling of his/her fees using the Small Payment Rule as indicated in this agreement.
  - 4.2 The artist shall notify MEP of any changes in personal circumstances which may or may not have an impact on the application of the Small Payment Rule.
  - 4.3 Artist declares that he/she is aware of the consequences of applying the KVR. MEP shall provide the artist with information as and when necessary.
  - 4.4 MEP can never be held liable for incorrect or improper application of the KVR.
5. **Other provisions**
  - 5.1 MEP is responsible for proper payment to the tax authorities and once a year shall provide an annual statement of the fees received.
  - 5.2 Attached as an annex to this agreement are the following:
    - Valid copy of proof of identity (a driving license is not deemed to be valid proof of identity)
    - Non-EU nationals shall also provide a copy of a valid residence permit
  - 5.3 Artist declares that he/she agrees to the fact that MEP does not bear the risk of the artist's client failing to pay or failing to pay on time. MEP can at all times only perform payrolling when payment has been received from the artist's client.

Signature

Date: \_\_\_\_ - \_\_\_\_ - 2020

Signature: \_\_\_\_\_

H. Lokken, MEProductions